

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 7 APRIL 2011 FROM 10AM IN ROOMS 1A & 1B,
GWENDOLEN HOUSE, LEICESTER GENERAL HOSPITAL SITE**

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES FOR ABSENCE	-	Chairman	-
2.	DECLARATION OF INTERESTS	-	Chairman	1 minute
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
3.	CHAIRMAN'S ANNOUNCEMENTS		Chairman	2 minutes
4.	MINUTES			
	Minutes of the meetings held on 3 and 24 March 2011. <i>For approval</i>	A & A1	Chairman	1 minute
5.	MATTERS ARISING			
	Matters arising from the meetings held on 3 and 24 March 2011. <i>For approval</i>	B	Chairman	2 minutes
6.	CHIEF EXECUTIVE'S MONTHLY REPORT			
6.1	REPORT FOR APRIL 2011 <i>For information</i>	C	Chief Executive	5 minutes
7.	PATIENT EXPERIENCE			
7.1	CARE AND COMPASSION – OLDER PEOPLE'S CARE WITHIN UHL AND ACCOMPANYING PATIENT STORY <i>For discussion and assurance</i>	D & D1	Chief Operating Officer/Chief Nurse	30 minutes
8.	QUALITY, FINANCE AND PERFORMANCE			
8.1	LLR URGENT AND EMERGENCY CARE SYSTEM IMPROVEMENT PROGRAMME <i>For discussion and assurance</i>	E	Joint Chief Executive, NHSLCR/LC	15 minutes
8.2	ED TRANSFORMATIONAL CHANGE PROGRAMME	E1	Chief Operating Officer/Chief	15 minutes

	<i>For discussion and assurance</i>		Nurse	
8.3	QUALITY AND PERFORMANCE REPORT (MONTH 11) Please note that a separate report on cancer 2-week waits also appears on the Trust Board Bulletin (paper 1). <i>For discussion and assurance</i>	F	Chief Operating Officer/Chief Nurse	15 minutes
8.4	FINANCE AND PERFORMANCE COMMITTEE Minutes of the meeting held on 24 February 2011. <i>For noting and endorsement of any recommendations</i>	G	Finance and Performance Committee Chair	1 minute
9.	STRATEGY			
9.1	ANNUAL OPERATIONAL PLAN 2011-12 <i>For approval</i>	H (to follow)	Director of Finance and Procurement/Chief Operating Officer/Chief Nurse	20 minutes
9.2	CQUIN 2011-12 <i>For discussion and approval</i>	I	Chief Operating Officer/Chief Nurse/Medical Director	15 minutes
9.3	FT/IBP/LTFM MONTHLY UPDATE <i>For discussion and assurance</i>	J	Director of Strategy	10 minutes
10.	RISK			
10.1	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK <i>For discussion and assurance</i>	K	Medical Director	10 minutes
11.	REPORTS FROM BOARD COMMITTEES			5 minutes
11.1	AUDIT COMMITTEE Minutes from the meeting on 12 April 2011 will be received at the 5 May 2011 Trust Board.			
11.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Minutes of the 24 February 2011 meeting. <i>For noting and endorsement of any recommendations</i>	L	GRMC Chair	
11.3	RESEARCH AND DEVELOPMENT COMMITTEE Minutes of the 7 March 2011 meeting. <i>For noting and endorsement of any recommendations</i>	M	Research and Development Committee Chair	
11.4	WORKFORCE AND ORGANISATIONAL DEVELOPMENT COMMITTEE Minutes of the 23 March 2011 meeting. <i>For noting and endorsement of any recommendations</i>	N	Workforce and Organisational Development Committee Chair	
12.	CORPORATE TRUSTEE BUSINESS			2 minutes

12.1	Charitable Funds Committee Minutes of the 4 March 2011 meeting. <i>For noting and endorsement of any recommendations</i>	O	Charitable Funds Committee Chair	
13.	TRUST BOARD BULLETIN – APRIL 2011 <i>For noting only</i>	P	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	5 minutes
15	ANY OTHER BUSINESS	-	Chairman	2 minutes
16.	DATE OF NEXT MEETING	-		
	Thursday 5 May 2011 at 10am in Rooms 1A & 1B, Gwendolen House, Leicester General Hospital site.			
<i>Lunch</i>				
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 17 to 26).			
18.	CONFIDENTIAL MINUTES Confidential Minutes of the meetings held on 3 and 24 March 2011. <i>For approval</i>	Q & Q1	Chairman	1 minute
19.	MATTERS ARISING Confidential matters arising from the meetings held on 3 and 24 March 2011. <i>For approval</i>	R	Chairman	1 minute
20.	REPORT BY THE MEDICAL DIRECTOR	S	Medical Director	20 minutes
21.	REPORTS BY THE DIRECTOR OF STRATEGY	T – V	Director of Strategy	60 minutes
22.	REPORTS BY THE DIRECTOR OF HUMAN RESOURCES	W – Y	Director of Human Resources	20 minutes
23.	REPORT BY THE CHIEF OPERATING OFFICER/CHIEF NURSE	Z		15 minutes
24.	CONFIDENTIAL TRUST BOARD BULLETIN	AA	-	-
25.	REPORTING COMMITTEES			2 minutes
25.1	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes from the 24 February 2011 meeting. <i>For noting and endorsement of any recommendations</i>	BB	Finance and Performance Committee Chair	

25.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Confidential Minutes from the 24 February 2011 meeting. <i>For noting and endorsement of any recommendations</i>	CC	GRMC Chair	
25.3	CHARITABLE FUNDS COMMITTEE Confidential Minutes of the 4 March 2011 meeting. <i>For noting and endorsement of any recommendations</i>	DD	Charitable Funds Committee Chair	
26.	ANY OTHER BUSINESS			

Helen Stokes
Senior Trust Administrator